Department of Electrical and Computer Engineering
EE4023 Presentations

Evaluator's Name (please print): _____ Category: ☐ Visitor, ☐ Judge Date: _____

Ratings:

0 - Totally Unacceptable	2 - Serious Deficiencies	4 - Some Deficiencies	6 - Meets Standards (good)	8 - Exceeds Standards (very good)	10 - Exceptionally Effective (Excellent)

For each classification as detailed here:

Introduction/Conclusions
- Gets attention ?
- Purpose clear ?
- Sufficient background ?
- Conclusion tied to purpose ?

Organization
- Logical sequence ?
- Easy to follow ?
- Effective transition ?
- Length ?

Visual Aids
- Legible ? Lettering size ?
- Too much detail ?
- Dull or interesting ?
- Message on each clearly presented ?
- Awkward or smooth use of slides ?

Delivery
- Pronunciation
- Voice intonation ?
- Distracting mannerisms ?
- Poise, confidence, audience contact ?
- Voice projection ? posture ?

Content
- Superficial or substantive ?
- Will the audience understand ?
- Will the audience want to listen ?
- Is it clear what was accomplished

Treatment of Questions
- Spontaneous ?
- Logical answers ?
- Based on evidence ?

Each category should be marked out of the max mark indicated, based on the points above. Total the scores for the final mark in the right hand column.

Student Name	Project Name	Introduction/ Conclusion (max of 10)	Organization (max of 15)	Visual Aids (max of 10)	Delivery (max of 20)	Content (max of 25)	Treatment of Questions (max of 20)	Total (Max of 100)