

From: IEEEExtreme@ieee.org
Subject: Proctor Registration Confirmation
Date: September 15, 2019 at 10:45 PM
To: b.petersen@ieee.org

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Xtreme

Dear Brent Petersen:

Thank you for your pre-registration as proctor at Univ of New Brunswick. You will receive email communication once a team selects you as their proctor.

Your involvement as proctor is extremely important. The primary goal is to make sure the students are having fun. Additional responsibility are outlined below: However, we recommend that you also ensure they are comfortable and getting adequate rest, and are eating, drinking and exercising during the 24 hour competition.

Proctor tasks include:

- Monitor the general flow of the activity
- Inform students when the competition begins, at the middle of it, when there are 6 hours left and when there is 1 hour left
- Ensure that no one external to the team members helps or assists the student participants in resolving the problems in any way
- Additional information can be found at: [IEEEExtreme Proctor eligibility](#)

Please note: A change to this year's Proctor Guidelines no longer restricts the number of teams a proctor can proctor. However, we ask that you only accept the number of teams you feel you can successfully manage given the tasks outlined above. Additionally, all of the competition participants under an individual Proctor's supervision must compete in the same venue.

Sincerely, The IEEEExtreme Team Email: IEEEExtreme@ieee.org



Please take a moment to let the world know that you have volunteered to proctor for IEEEExtreme 13.0.

We've provided some sample text below, but feel free to create your own message.

Post to your social media pages:

I'm going to be proctoring for IEEEExtreme.

Post to the IEEEExtreme Facebook page

(<http://www.facebook.com/IEEEExtreme>):

I just volunteered to proctor for IEEEExtreme.



"Providing tools to the volunteers and staff who support our members."

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